

WRITING CENTER – School of the Art Institute of Chicago: 2011 – 2012

LOCATION

MacLean Center Basement
112 S. Michigan Ave., B1-03

CONTACT INFORMATION

wcenter@saic.edu
Tutoring suite: 312-345-9131
(The phone may not be answered
if all the tutors are busy.)

COORDINATOR INFORMATION

Leila Wilson
312-345-3588
lwilson@saic.edu

HOURS

The Writing Center is open during the fall and spring semesters with the following hours:

Monday – Thursday: 10:00 AM - 7:15 PM
(4:15 PM – 7:15 PM are designated as walk-in hours.)
Friday: 10:00 AM - 5:15 PM

During the winter interim and summer sessions, it is open with limited hours.

APPOINTMENTS

Though students are welcome to walk in for an appointment with a Writing Center tutor at any time, appointments are strongly recommended. To schedule an appointment with a tutor, students first need to create an account through our online sign-up system:

www.supersaas.com/schedule/saic/writingcenter

Once students have set up their own account, they may sign up for appointments. Weekly standing appointments are available upon request. When students come to their tutoring appointments, they should make sure to bring their assignments with them and to have any work printed out.

TUTORING SERVICES

SAIC offers free, hour-long writing tutorials at the Writing Center, which is located in the basement of MacLean. Tutors are available to assist all currently enrolled students with any stage of the writing process, including the following:

- Getting started with writing
- Forming a claim or thesis statement
- Developing ideas
- Strengthening organization
- Improving writing style
- Revising drafts
- Correcting grammar and punctuation errors
- Addressing MLA, CMS, and APA style questions
- Citing references

Writing Center tutors work with students to help them find their own solutions to questions. Rather than correcting or editing papers for students, tutors work with students to help them identify issues that need further attention. Tutors may ask students to discuss their ideas as a way to specify, clarify, or deepen them. Tutors may also offer feedback on drafts, suggest writing approaches, review information, and help students analyze their own writing. Ultimately, the goal in the Writing Center is to help students become more proficient, independent writers.